STARS Online Registration FAQs

- 1. How do I create an account?
 - a. Go to the steamboatstars.com
 - b. Click "Register"
 - c. Click "Program Registration"
 - d. Click "Create Account"
- 2. After I create an account, how do I register for programs/lessons?

After the initial time of registering, you can then simply go to steamboatstars.com and click "Register", then "Program Registration" to login to your account. You will then utilize the drop-down menu option called "Register for a Program/Lesson" to see what is currently available.

- 3. How do I login in my STARS account?
 - a. Go to steamboatstars.com
 - b. Click "Register"
 - c. Click "Program Registration"
 - d. Login using the information you created
- 4. If I forget my password, how do I retrieve it?
 - a. Go to the steamboatstars.com
 - b. Click Register
 - c. Click Program Registration
 - d. Click "Forgot Password?"
 - e. This will send you an email which will allow you to reset your password
- 5. When I am trying to retrieve my password it asks me, "Who am I creating the account form for?" How do I answer this question?

When registering initially you created an account based on the client's name, therefore you are looking to retrieve the CLIENT's password.

6. How often do I need to update my profile information?

After logging into your account, we do ask that before each time you register for a program/lesson, you simply visit the drop-down menu option "Update My Profile" to verify all the information is still valid.

- 7. If I begin to fill out the participant form, but don't finish, does it save?
 - Unfortunately, no. Your participant form will save once you hit SUBMIT on the bottom of the form.
- 8. I am looking for a day to schedule a private lesson, but it shows it is booked. How do I get on the waitlist?

Please call the office at 970-870-1950 and we will discuss your request with the program team to see if we can accommodate your request.

9. How do I sign up for a Military Camp?

Military Camps are grant funded which requires us to pre-screen candidates to ensure that they meet the grants requirements for funding. Please fill out our Military Interest form by clicking this

link – <u>MILITARY INTEREST FORM</u>. We will reach out to you within 7 days of your form being received.

10. I am not receiving email confirmation after I register for an event. What do I do?

If you don't see an email in your inbox within 15 minutes, please check your junk-mail folder. If you find it there, please mark the email as NOT junk and add @steamboatstars.com to your address box.

If you have two or more individuals in the program and need to register them

- Can I enroll more than one client/participant at once?
 Unfortunately, we do not have this ability as we need each individual client to have their own participant form filled out.
- 2. If I have two kids in the STARS programs, do I have to have two logins?

 Yes, each individual child will have their own login information for you to register them into our programs/lessons.